

SPECIFICATION

IAO Level 2 Certificate in Warehousing and Storage
Qualification number: 600/8215/X



Innovate Awarding is an Ofqual regulated awarding organisation with an innovative and dynamic approach. We develop off-the-shelf, customised and fully bespoke qualifications across a growing number of sectors – all on the Regulated Qualifications Framework (RQF).

Our portfolio is always growing and we currently have qualifications in the following sectors:

Active Leisure
Business and Management
Childcare
Employability
Retail

Health and Social Care
Hospitality and Catering
IT
Logistics
Education and Training

We currently offer over 100 qualifications and we're continuously developing and diversifying our portfolio. Please visit our website regularly to keep up-to-date

www.innovateawarding.org

This document will be updated if there are any changes so it is important to make sure you are working from the most up-to-date version, which is available to download from our website

This specification also provides details on administration, quality assurance policies and the requirements as well as responsibilities that are associated with the delivery of vocational qualifications.

Innovate Awarding is recognised as an awarding organisation by the qualifications regulator Ofqual (England).

If you have any questions regarding qualifications in general, aspects of specific qualifications or our quality assurance policies and procedures, visit our website where a lot more information is available.

If you cannot find what you are looking for on our website, please call or email our customer support team:

Telephone: 0117 314 2800

Email: contactus@innovateawarding.org

“ We work with a wide variety of organisations such as employers, training providers, FE colleges and Sector Skills Councils and develop off-the-shelf, customised and bespoke qualifications.”

Qualification summary

Qualification Accreditation Number (QAN)	600/8215/X
Qualification review date	31 st July, 2020
Guided Learning Hours (GLH)	Minimum 99 hours
Total Qualification Time (TQT)	260
RQF level	2
Qualification credit value	26 credits
Minimum credits at/above level	26 credits
Assessment requirements	Portfolio of Evidence
	This qualification is internally assessed and internally quality assured by Centre staff and externally quality assured by Innovate Awarding External Quality Advisors (EQAs).
Aims and objectives of the qualification	The IAO Level 2 Certificate in Warehousing and Storage (RQF) is designed for Learners working in warehousing and storage. The aim of this qualification is to contribute to the skills, knowledge and overall performance of the logistics industry's workforce. It provides an insight into the principles and processes of warehousing and is designed to support career progression.
Entry guidance	There are no formal entry requirements for this qualification. Learners must be aged 16 or above.
	This qualification is suitable for those who work within the warehousing, distribution and logistics sector. It provides Learners with an opportunity to demonstrate their experience in a wide range of job roles such as Warehouse Operative, Warehouse Assistant and Logistics Operative.
Progression opportunities	Learners who achieve this qualification could progress into employment or other qualifications such as: <ul style="list-style-type: none"> • Level 2 Award in Employee Rights and Responsibilities in the Logistics Industry • Level 2 Diploma in Team Leading

Funding

For details on eligibility for government funding please refer to the following websites:

<http://www.education.gov.uk/section96/>

<https://www.gov.uk/government/organisations/skills-funding-agency>

Innovate Awarding

When you work with Innovate Awarding, you're working with an awarding organisation that sets itself apart – a dynamic company with a collaborative approach to doing business. We're consultative and innovative...everything that our customers say they want an awarding organisation to be.

We're easy to work with, committed and passionate about exceeding our customers' expectations. We're not tied down by bureaucracy and red tape and can think outside the box and respond quickly to our customers' needs.

We have a Performance Pledge that details guaranteed response times. Copies of these can be found on our website www.innovateawarding.org

Feedback

Your feedback is very important to us. We're always open to suggestions when it comes to enhancing and improving our services, products and systems. Email us at contactus@innovateawarding.org or call us on 0117 314 2800.

Complaints

If we do get things wrong, we'll make every effort to resolve your issues quickly and efficiently. If you'd like to raise a formal complaint then we recommend you read our Complaints Procedure which can be found on our website.

Fees

Our fees structure is transparent and straightforward. Our fees are published on our website in a clear format with no hidden charges. Unlike other awarding organisations, we do not charge an annual centre fee. Visit our website to compare our fees.

Enquiries and appeals

We recognise that sometimes decisions are made that a centre (or learner) may wish to appeal. We have an Enquiries and Appeals Policy and Process on our website that sets out guidelines on grounds for appeal and the process.

Data Protection

Innovate Awarding takes the protection of data seriously; we have a data protection statement outlining how we and our centres, comply with the current legislation on data protection. This statement can be found on our website.

Equality and Diversity

Innovate Awarding is committed to giving everyone who wants to gain one of our qualifications an equal opportunity of achieving it in line with current UK legislation (Equality Act 2010) and EU directives.

Centres are required, as conditions of approval, to use an equality and diversity policy that works together with ours and that they maintain an effective complaint and appeals process. We expect centres to tell learners how to find and use their own equality and diversity and appeals processes. For information, please visit our website.

Reasonable Adjustment and Special Consideration

All learners must be treated fairly and equally and be given every opportunity to achieve our/the qualifications. A copy of our policy on Reasonable Adjustments and Special Considerations, and application form, can be found on our website.

Malpractice and Maladministration

Innovate Awarding has a responsibility to do everything it can to prevent any malpractice or maladministration from occurring, and where it has already occurred, ensuring action is taken proportionate to the gravity and scope of the occurrence.

A copy of our policy and procedure on Malpractice and Maladministration is available on our website.

Recognition of Prior Learning (RPL)

RPL recognises how the contribution of a learner's previous experience could contribute to a qualification or unit. Innovate Awarding have produced guidance on RPL and this can be found within our Information and Guidance for Centres on our website

Please note the above is not a comprehensive guide to running qualifications. Once approved centres must adhere to the Centre Agreement and Information and Guidance for Centres.

The Regulated Qualifications Framework (RQF)

What is the RQF?

The Regulated Qualifications Framework (RQF) is an Ofqual regulated system of cataloguing qualifications. Qualifications on the RQF can be found by their size or level. Qualifications at a given level can differ depending on their content and purpose.

All of Innovate Awarding's qualifications are on the RQF.

Qualification Level

The level reflects the challenge or difficulty of the qualification. There are eight levels of qualification from 1 to 8, supported by three "Entry" levels.

Qualification Size

The size of a qualification reflects the estimated total amount of time it would take the average learner to study and be assessed. The size of a qualification is expressed in terms of Total Qualification Time (TQT). The time spent being taught or supervised, rather than studying alone, is the Guided Learning Hours (GLH).

Qualifications can sit at different levels, but require similar amounts of study and assessment. Similarly, qualifications at the same level can take different amounts of time to complete.

Credit values

Every unit and qualification on the RQF has been given a credit value, which denotes the number of credits that will be awarded to each candidate who successfully completes the unit or qualification.

- 1 credit represents 10 notional learning hours

Notional learning hours represent the amount of time a learner is expected to take, on average, to complete the learning outcomes of the unit to the standard required within the assessment criteria. It is important to note that notional learning hours is not the same as guided learning hours (GLH). GLH represents the hours during which a tutor or trainer is present and contributing to the learning process. Notional learning hours represents the hours which are needed to successfully cover all the learning required to achieve the unit, either guided or independently.

Rules of Combination (RoC)

Every qualification on the RQF is structured through Rules of Combination. Rules of Combination are important because they define the number of credits which need to be achieved and where these credits must come from in order for a Learner to achieve the qualification. Rules of Combination also state what the potential is for Learners who wish to transfer credits between qualifications and awarding bodies.

Skills for Logistics Assessment Guidance for the Qualifications and Credit Framework

Assessment Guidance for the Qualifications and Credit Framework

1. Introduction

This document is for those Awarding Organisations that intend to offer qualifications based on Skills for Logistics' National Occupational Standards. It is a tool that can be used in conjunction with any unit whose purpose is to confirm occupational competence. Such units are designed and informed by the views of logistics employers to meet the needs of the UK economy. They are designed to prepare candidates for further learning or training, or update their existing knowledge and skills, or their continuing professional development. Skills for Logistics aim to develop and implement combined units of assessment, based on relevant National Occupational Standards (NOS), which are fit for purpose and maintain quality assured approaches to assessment and verification.

This guidance for assessment should be used by Awarding Organisations to ensure that 'competence' units are assessed in accordance with the needs of employers and stakeholders in the sector. The intention of this guidance is to minimise bureaucracy whilst maintaining integrity and quality assurance of assessment and verification of achievement.

This document applies to all qualifications from the 1st October 2010 that fall within the Skills for Logistics sector. It replaces any other assessment strategies and guidance currently in use.

Qualifications are not currently used as a 'Licence to Practice' in the Logistics Sector; they are however recognised and supported by employers and stakeholders in the sector.

2. Definitions

Certain terms used in this document have particular meanings and that should be taken in context within the assessment guidance:

- to assess: to evaluate in a detailed and analytical way*
- to verify: to demonstrate that something is true, accurate or justified*
- competence: the proven/demonstrated and individual capacity to use, know how, skills, knowledge in order to meet usual and changing occupational requirements*

*reference Oxford English Dictionary

Skills for Logistics consider the combination of skills and knowledge to be fundamental to the furthering of the skills agenda as outlined in the White Paper;

‘Skills for Growth – the national skills strategy’ BIS November 2009.

Competence for a particular job role is likely to include the generic skills required for that occupation, specialised skills for a particular supply chain and employability skills such as team working, creative thinking, communication and customer care. The inclusion of such skills in a qualification creates a more holistic approach to developing the skills required for the needs of the UK economy.

3. External Quality Control

External quality control is achieved through rigorous monitoring and standardisation of assessment decisions; Awarding Organisations achieve this by operating within their existing systems for quality monitoring, risk assessment, and management of their approved centres following guidance issued by the Regulatory Authorities.

4. Additional Assessment Needs

Units that are used to assess competence need to be assessed and quality assured in accordance with the following additional requirements:

- 1 When units are used to assess competence, Awarding Organisations (AO's) are required to make sure their recognised assessment centres assess learners according to the NOS issued by the SSC for learning and development
- 2 Learners should be enabled to complete, wherever possible, real work activities that provide both evidence of underpinning knowledge and evidence of competence to demonstrate they have met the learning outcomes and assessment criteria of the unit and that they are competent in relation to the NOS
- 3 When a Learner is unable to complete real work activities simulation is permitted, circumstances in which simulation may take place are:
 - a learner is required to complete a work activity that does not occur on a regular basis and therefore opportunities to complete a particular work activity do not easily arise,
 - a learner is required to respond to a situation that rarely occurs, such as responding to an emergency situation,
 - the safety of the learner and/or resources would be put at risk
- 4 When simulation is used, those who assess the learner should be confident that the simulation replicates the workplace to such an extent that learner's will be able to fully transfer their occupational competence to the workplace and real situations.
- 5 Assessors must be occupationally competent in the occupational area they are assessing where they have sufficient and relevant technical/occupational competence in the unit, at or above the level of the unit being assessed

- 6 Assessors and Internal Verifiers must hold or be working towards the appropriate regulatory body approved qualifications for assessment and internal verification, such as those developed by Lifelong Learning UK
- 7 Assessors must be fully conversant with the units against which the assessments and verifications are to be undertaken
- 8 Assessors must carry out assessment according to the relevant Learning and Development National Occupational Standards (approved January 2010)*
- 9 All assessment decisions made by those working towards a relevant assessor qualification must be verified by a qualified Teacher/Trainer, Assessor or an Assessor recognised by the Awarding Organisation as appropriate
- 10 Trainee Assessors should have a plan, which is overseen by the relevant assessment centre, to achieve the relevant assessor qualification within an agreed timescale

*these can be found on the National Occupational Standards Directory:
www.ukstandards.org.uk

5. Quality Assurance Requirements

This section summarises the quality assurance requirements that apply to units and qualifications used to demonstrate competence. Awarding Organisations should ensure that recognised assessment centres are familiar with these requirements.

- 1 Units that are used to assess competence must be verified:
 - internally by an Internal Verifier who is accountable to the assessment centre
 - externally by an External Verifier who is accountable to the Awarding Organisation
- 2 Internal Verifiers must:
 - hold or be working towards a suitable Internal Verifier qualification such as one based on LLUK standards
 - have sufficient and relevant technical/occupational familiarity with the units that are verified
 - be fully conversant with the standards and assessment criteria in the units to be assessed
 - understand the Awarding Organisation's quality assurance systems and requirements for this qualification
- 3 Trainee Internal Verifiers must have:
 - a plan that is overseen by the recognised assessment centre, to achieve an appropriate Internal Verifier qualification within an agreed timescale
- 4 External Verifiers must:
 - hold or be working towards a suitable External Verifier qualification such as one based on LLUK standards
 - have sufficient and relevant technical/occupational familiarity with the units that are externally verified
 - be fully conversant with the standards and assessment criteria in the units to be assessed

- understand the Awarding Organisation's quality assurance systems and requirements for this qualification
- 5 Trainee External Verifiers should have:
 - a plan that is overseen by the recognised assessment centre, to achieve an appropriate External Verifier qualification within an agreed timescale
 - 6 Skills for Logistics recognise that employers in the sector provide in-house training, development and assessment processes that can meet the standards set for Assessors and Verifiers. Where an employer maps its in-house training, development and assessment processes against the Assessor and Verifier National Occupational Standards and shows that all are met; subject to agreement with the Awarding Organisation and Skills for Logistics, an employer is permitted to carry out Assessment and Verification using staff members who do not hold Assessor and Verifier qualifications. Such individuals must however, meet all other requirements for Assessors and Verifiers.

6. External Monitoring/Risk Management

Awarding Organisations should decide the frequency of external monitoring activities, which should be based on the risks associated with a qualification of this type and an assessment of the centre's performance and past record.

Awarding Organisations should develop suitable auditing processes, where naturally occurring quality assurance already exist in the workplace assessment environments.

7. Equality and Diversity

Awarding Organisations and their assessment centre staff must ensure no learner is discriminated against, either directly or indirectly on the grounds of:

race, colour, ethnicity, nationality, ethnicity, sex, marital status, gender reassignment, sexual orientation, disability, social status, belief or non-belief, language with the exception of the Welsh language and the legal requirements of the Welsh Language Act.

Annex A

Specific Criteria for the Assessment and Verification of Driving Goods Vehicles

Assessors

- In the case of qualifications titled Driving Goods Vehicles, assessors must hold a Driving Licence i.e., Cat A or Cat B or Cat C1 or Cat C or Cat C+E, with the entitlement needed to drive the vehicle on which the assessment is being undertaken.
- Assessors must satisfy the external verifier that they are occupationally competent in the employment context in which assessment is undertaken.
- When assessment takes place in the context of the movement or handling of dangerous goods the assessor must hold a current ADR certificate.

Internal Verifiers

- In the case of the qualification Driving Goods Vehicles at Level 2 and Level 3 internal verifiers must have a working knowledge of the DVLA Driving Licence regulations relating to the candidate and the vehicle on which the assessment is being undertaken.
- When assessment takes place in the context of the management, movement or handling of dangerous goods the internal verifier must have a working knowledge of ADR certification and the risks associated with the transport of dangerous goods.

External Verifiers

- When assessment takes place in the context of the handling of dangerous goods the external verifier must have a working knowledge of ADR certification and the risks associated with the transport of dangerous goods.

Annex B

Specific criteria for the Assessment and Verification of Warehousing and Storage

Assessors

In the case of qualifications titled Warehousing and Storage, where the candidate uses equipment that requires specific training, or a 'licence' (certificate), for example lift trucks, assessors must have undertaken the specific training, or hold the 'licence' for the type of equipment on which the assessment is to take place.

Expert witness

Where the assessor has not undertaken the specific training, or does not hold the 'licence' for the type of equipment on which the assessment is to take place, the testimony of an expert witness should be sought.

An expert witness must be someone who is both competent on the type of equipment and is working sufficiently closely with the candidate to be able to comment on their operating ability. Competence may be demonstrated by the achievement of a 'licence' or evidence of specific training.

The expert witness is not consulted as a professional assessor, but as someone who is expert in the use of the type of equipment being used.

Annex C

Specific Criteria for the Assessment, Verification and Certification of Mail Services/Package Distribution

In the case of qualifications titled Mail Services or Package Distribution it is recognised that there are situations where the workplace may not be appropriate, or waiting for naturally occurring evidence is impractical in relation to units based on the National Occupational Standard SFL140 'Contribute to safety and security in mail services'. Skills for Logistics therefore allow centres to set up or devise assessment situations for this unit, with the prior agreement of the external verifier that the simulation is valid before assessment is undertaken.

Qualification structure

To achieve the IAO Level 2 Certificate in Warehousing and Storage, learners must complete units to the value of 26 credits.

Learners must complete the two mandatory units (7 credits).

From the optional groups, learners must achieve a minimum of 6 credits from Group B, a maximum of 3 credits from Group C, a minimum of 1 credit from Group D, a maximum of 3 credits from Group E and a minimum of 6 credits from Group F.

The total Guided Learning (GL) for this qualification is a minimum of 99 hours.

The Total Qualification Time (TQT) for this qualification is 260 hours.

Unit Structures

All units are listed below

Mandatory units

Unit ref	Unit title	Level	Credit value	GLH
K/502/1072	Health, Safety and Security at work	2	3	20
H/601/7919	Develop effective working relationships with colleagues in logistics operations	2	4	15

Group B (Optional Units)

Unit ref	Unit title	Level	Credit value	GLH
R/601/7916	Pick goods in logistics operations	2	3	15
Y/601/7917	Wrap and pack goods in logistics operations	2	3	12
T/601/7925	Place goods in storage in logistics operations	2	4	16
F/601/7930	Process orders for customers in logistics operations	2	3	10
J/601/7931	Assemble orders for dispatch in logistics operations	2	3	12

Group C (Optional Units)

Unit ref	Unit title	Level	Credit value	GLH
M/601/7910	Maintain the cleanliness of equipment in logistics operations	2	3	10
F/601/7913	Keep work areas clean in logistics operations	2	3	10
L/601/7929	Maintain hygiene standards in handling and storing goods in logistics operations	2	3	16

Group D (Optional Units)

Unit ref	Unit title	Level	Credit value	GLH
J/601/7914	Moving and/or handling goods in logistics operations	2	4	15
H/601/7922	Use equipment to move goods in logistics operations	2	3	18
A/601/8994	Use a forklift side-loader in logistics operations	2	1	2
M/601/8992	Use an industrial forklift truck in logistics operations	2	1	2
T/601/8993	Use a hoist in logistics operations	2	1	2
F/601/8995	Use a compact crane in logistics operations	2	1	2

Group E (Optional Units)

Unit ref	Unit title	Level	Credit value	GLH
T/601/7911	Keep stock at required levels in logistics operations	2	3	12
D/601/7935	Check stock levels and stock records	2	3	10

Group F (Optional Units)

Unit ref	Unit title	Level	Credit value	GLH
D/601/7921	Operate equipment to perform work requirements in logistics operations	2	8	30
K/601/7923	Receive goods in logistics operations	2	3	15
J/601/7928	Maintain the safety and security of hazardous goods and materials in logistics operations	3	6	30
L/601/7932	Process returned goods in logistics operations	2	3	15
R/601/7933	Sort goods and materials for recycling or disposal in logistics operations	2	3	10
Y/601/7934	Supervise the receipt, storage or dispatch of goods	3	6	20
Y/601/7920	Contribute to the provision of customer service in logistics operations	2	3	18
H/600/6578	Principles of food safety in logistics	2	1	9

Title:	K/502/1072 Health, Safety and Security at work
Level:	2
Credit value:	3
GLH:	20
Learning outcomes The learner will:	Assessment criteria The learner can:
1. Be able to work safely	1.1 Take appropriate action in the event of fire, emergencies or accidents 1.2 Identify where alarms, emergency exits, escape routes, emergency equipment and assembly points are located 1.3 Demonstrate safe and appropriate use of emergency equipment 1.4 Distinguish between different alarm sounds 1.5 Comply with equipment operating procedures and manufacturer's instructions 1.6 Demonstrate safe handling and lifting techniques 1.7 Demonstrate correct use and maintenance of any protective clothing and/or equipment 1.8 Comply with personal responsibilities under the Health & Safety at Work Act / COSHH 1.9 Identify who the nominated first aiders are
2. Be able to monitor the workplace for hazards	2.1 Identify hazardous substances that are used in the workplace and demonstrate methods of making them safe or reducing their danger in the event of an accident 2.2 Identify hazards posed by machinery that is used in the workplace and demonstrate methods of making safe or reducing their danger in the event of an accident

	<p>2.3 Demonstrate how to handle and store hazardous substances including debris</p> <p>2.4 Demonstrate how to store materials and equipment</p> <p>2.5 Explain what the most likely accidents and emergencies in the workplace are and how to deal with them</p> <p>2.6 Comply with personal responsibilities under the COSHH (Control of Substances Hazardous to Health)</p>
3. Be able to contribute to workplace security	<p>3.1 Outline and comply with the organisation's rules, codes, guidelines and standards relating to security</p> <p>3.2 Explain how to deal with loss of property</p>
Additional information about this unit	
N/A	
Unit aim (s)	This unit is for those who take responsibility for their own health, safety and security in the workplace, and monitor the workplace for hazards. The job role involves contributing to the safety and security in the workplace, taking action in the event of an incident, raising the alarm, following correct procedures for shut down and evacuation, using emergency equipment correctly and safely, and monitoring the workplace for hazards
Assessment requirements specified by a sector or regulatory body (if appropriate)	To be assessed in line with Skills for Logistics Assessment Strategy
Details of the relationship of the unit and relevant national occupational standards	This unit relates directly to SkillfastUK's Manufacturing Sewn Products NOS 2007 (HS1)

Title:	H/601/7919 Develop effective working relationships with colleagues in logistics operations
Level:	2
Credit value:	4
GLH:	15
Learning outcomes The learner will:	Assessment criteria The learner can:
1. Know how to develop effective working relationships with colleagues in logistics operations	<p>1.1 Explain the relevant organisational policies and procedures for developing effective working relationships in logistics operations that relate to:</p> <ul style="list-style-type: none"> • health, safety and security • quality standards • confidentiality • equality and diversity <p>1.2 Describe own roles and responsibilities and those of colleague</p> <p>1.3 Explain the importance of good communication methods</p> <p>1.4 Explain the importance of feedback to improve work performance</p> <p>1.5 Explain how to identify learning needs and the opportunities for learning that are available</p> <p>1.6 Explain how to deal constructively with misunderstandings and difficulties that can arise in working relationships</p>
2. Be able to develop effective working relationships with colleagues in logistics operations	<p>2.1 Communicate with colleagues effectively</p> <p>2.2 Confirm tasks, priorities and responsibilities clearly and accurately with colleagues</p> <p>2.3 Respond to requests from colleagues that fall within your responsibility</p> <p>2.4 Report any circumstances that prevent the achievement of quality standards</p> <p>2.5 Obtain information and assistance from colleagues</p> <p>2.6 Seek relevant feedback on work achievements and performance from relevant people</p>

	<p>2.7 Determine own learning needs based on feedback and observation of own performance</p> <p>2.8 Agree a learning plan that outlines realistic development opportunities and timescales</p>
<p>Additional information about this unit</p> <p>N/A</p>	
<p>Unit aim (s)</p>	<p>This unit is about developing working relationships with those on various contracts of employment working in logistics operations. It deals with supporting colleagues and when to seek support from others, and methods for reducing conflicts with others</p> <p>This unit is aimed at operatives in logistics operations. Operatives could, for example, be working in warehousing and storage, transport or freight forwarding</p>
<p>Assessment requirements specified by a sector or regulatory body (if appropriate)</p>	<p>To be assessed in line with Skills for Logistics Assessment Strategy</p>
<p>Details of the relationship of the unit and relevant national occupational standards</p>	<p>This unit is mapped directly to Skills for Logistics NOS Unit – Sfl22 ‘Develop effective working relationships with colleagues in logistics operations’</p>

Title:	R/601/7916 Pick goods in logistics operations
Level:	2
Credit value:	3
GLH:	15
Learning outcomes The learner will:	Assessment criteria The learner can:
1. Know how to pick goods in logistics operations	1.1 Explain the relevant organisational policies and procedures picking goods in logistics operations that relate to: <ul style="list-style-type: none"> • health, safety and security requirements • environmental factors • special requirements • personal protective equipment • picking methods 1.1 Identify any specific hazards in relation to moving and handling the goods 1.2 Describe the types of equipment that can be used to pick the goods 1.3 Describe the correct handling methods for the goods 1.4 Describe the roles and responsibilities of colleagues in relation to picking goods 1.5 Identify problems that can occur when picking and handling the goods 1.6 Explain appropriate action when dealing with identified problems
2. Be able to pick the goods in logistics operations	2.1 Locate the goods to be picked 2.2 Apply correct picking methods/equipment for the type of goods and size of order 2.3 Use the correct handling methods and/or picking equipment to pick the goods
3. Be able to prepare the goods for assembling orders in logistics operations	3.1 Place the goods into the appropriate location, receptacle or onto pallets 3.2 Position the picked goods ready for assembling orders

	3.3 Use the correct handling methods and/or equipment to place the goods correctly for assembling orders
Additional information about this unit	
N/A	
Unit aim (s)	<p>This unit is about picking goods ready for dispatch or to assemble orders. It deals with identifying the goods, being aware of potential problems and the use of appropriate picking equipment</p> <p>This unit is aimed at operatives in logistics operations. Operatives could, for example, be working in warehousing and storage, transport or freight forwarding</p>
Assessment requirements specified by a sector or regulatory body (if appropriate)	To be assessed in line with Skills for Logistics Assessment Strategy
Details of the relationship of the unit and relevant national occupational standards	This unit is mapped directly to Skills for Logistics NOS – SfL20 'Pick goods'

Title:	Y/601/7917 Wrap and pack goods in logistics operations
Level:	2
Credit value:	3
GLH:	12
Learning outcomes The learner will:	Assessment criteria The learner can:
1. Know how to prepare the goods for wrapping and packing in logistics operations	<p>1.1 Explain the relevant organisational policies and procedures for packing the goods in logistics operations that relate to:</p> <ul style="list-style-type: none"> • health, safety and security requirements • environmental factors • special requirements • personal protective equipment • waste minimisation and disposal <p>1.2 Describe the types of wrapping and packing materials to be used for packing the goods</p> <p>1.3 Describe the tools and equipment to be used for packing the goods</p> <p>1.4 Describe the roles and responsibilities of colleagues in relation to packing the goods</p> <p>1.5 Identify problems that can occur when wrapping and packing the goods</p> <p>1.6 Explain appropriate action when dealing with identified problems</p>

<p>2. Be able to wrap and pack the goods in logistics operations</p>	<p>2.1 Check that the goods being packed match the specifications provided in the information</p> <p>2.2 Comply with all health, safety and security issues relating to wrapping and packing the goods</p> <p>2.3 Schedule the packing of the goods according to agreed work instructions</p> <p>2.4 Protect goods from damage while they are being packed</p> <p>2.5 Use the appropriate tools and equipment safely in accordance with organisational procedures</p> <p>2.6 Pack, wrap and seal goods using the correct type and quantity of packing materials</p> <p>2.7 Minimise waste</p> <p>2.8 Label the packages with the correct information for further use</p> <p>2.9 Dispose of waste materials correctly and promptly</p>
<p>Additional information about this unit</p> <p>N/A</p>	
<p>Unit aim (s)</p>	<p>This unit is about wrapping and packing goods as part of the logistics operation. It deals with identifying the goods, the correct method and materials for wrapping and packing to safeguard the goods during transportation or storage. It deals with labelling the goods and disposal of any waste materials generated during wrapping and packing activities</p> <p>This unit is aimed at operatives in logistics operations. Operatives could, for example, be working in warehousing and storage, transport or freight forwarding</p>
<p>Assessment requirements specified by a sector or regulatory body (if appropriate)</p>	<p>To be assessed in line with Skills for Logistics Assessment Strategy</p>
<p>Details of the relationship of the unit and relevant national occupational standards</p>	<p>This unit is mapped directly to Skills for Logistics NOS Unit – Sfl21 ‘Wrap and pack goods’</p>

Title:	T/601/7925 Place goods in storage in logistics operations
Level:	2
Credit value:	4
GLH:	16
Learning outcomes The learner will:	Assessment criteria The learner can:
1. Know how to place goods in storage logistics operations	<p>1.1 Explain the relevant organisational policies and procedures for placing the goods into storage in logistics operations, that relate to:</p> <ul style="list-style-type: none"> • health, safety and security • environmental factors • special requirements • storage conditions • stock rotation <p>1.2 Describe the different sources and types of information required for placing the goods</p> <p>1.3 Describe the areas for storing different types of goods</p> <p>1.4 Explain the importance of preparing storage areas before placing goods</p> <p>1.5 Describe the equipment and facilities required in the area receiving goods</p> <p>1.6 Explain the correct handling methods for different types of goods</p> <p>1.7 Identify problems that can occur when placing goods in storage</p> <p>1.8 Explain appropriate action when dealing with identified problems</p>
2. Be able to place goods in storage in logistics operations	<p>2.1 Ensure that the area is clean, tidy and clear of obstructions</p> <p>2.2 Use the correct handling methods and/or equipment to place the goods into storage</p> <p>2.3 Place the goods in the correct location for space utilisation, to prevent damage and meet distribution requirements</p>

	<p>2.4 Update stock control records accurately</p> <p>2.5 Communicate clearly and accurately, with appropriate people, about the monitoring and storage arrangements for the goods</p>
<p>Additional information about this unit</p> <p>N/A</p>	
<p>Unit aim (s)</p>	<p>This unit is about placing goods into storage in logistics operations in order to maximise space, improve distribution and reduce risks. It deals with identifying appropriate locations for the size, weight or type of goods including usage or turnover</p> <p>This unit is aimed at operatives in logistics operations. Operatives could, for example, be working in warehousing and storage, transport or freight forwarding</p>
<p>Assessment requirements specified by a sector or regulatory body (if appropriate)</p>	<p>To be assessed in line with Skills for Logistics Assessment Strategy</p>
<p>Details of the relationship of the unit and relevant national occupational standards</p>	<p>This unit is mapped directly to Skills for Logistics - NOS unit SfL26 'Place goods in storage'</p>

Title:	F/601/7930 Process orders for customers in logistics operations
Level:	2
Credit value:	3
GLH:	10
Learning outcomes The learner will:	Assessment criteria The learner can:
1. Know how prepare for the processing of orders to customers in logistics operations	<p>1.1 Explain the relevant organisational policies and procedures for processing orders for customers in logistics operations, that relate to:</p> <ul style="list-style-type: none"> • health, safety and security • personal protective equipment • environmental factors • special requirements • stock control and ordering systems • the importance of confidentiality <p>1.2 Describe different types of customer</p> <p>1.3 Explain the information required for processing customer orders</p> <p>1.4 Identify problems that can occur when processing orders for customers</p> <p>1.5 Explain appropriate action when dealing with identified problems</p>
2. Be able to process orders for customers in logistics operations	<p>2.1 Obtain information to process orders for customers</p> <p>2.2 Provide customers with the correct delivery information</p> <p>2.3 Pass on orders and invoicing information to the appropriate people</p> <p>2.4 Demonstrate how to deal with enquiries relating to the processing of orders</p> <p>2.5 Communicate effectively with different types of customers</p> <p>2.6 Store customers' details securely and in accordance with organisational policies and procedures</p>

Additional information about this unit	
N/A	
Unit aim (s)	<p>This unit is about identifying customers order requirements and any problems with the order. It deals with the information that should be passed on to customers and the recording of information</p> <p>This unit is aimed at operatives in logistics operations. Operatives could, for example, be working in warehousing and storage, transport or freight forwarding</p>
Assessment requirements specified by a sector or regulatory body (if appropriate)	To be assessed in line with Skills for Logistics Assessment Strategy
Details of the relationship of the unit and relevant national occupational standards	This unit is mapped directly to Skills for Logistics NOS unit – SfL29 ‘Process orders for customer’

Title:	J/601/7931 Assemble orders for dispatch in logistics operations
Level:	2
Credit value:	3
GLH:	12
Learning outcomes The learner will:	Assessment criteria The learner can:
1. Know how to assemble orders for dispatch in logistics operations	<p>1.1 Explain the relevant organisational policies and procedures for assembling orders for dispatch in logistics operations, that relate to:</p> <ul style="list-style-type: none"> • health, safety and security • personal protective equipment • environmental factors • special requirements • stock recording systems • scheduling <p>1.2 Describe the characteristics of the order to be assembled</p> <p>1.3 Explain the handling methods and equipment to be used when assembling the orders</p> <p>1.4 Identify problems that can occur when assembling orders for dispatch</p> <p>1.5 Explain appropriate action when dealing with identified problems</p>
2. Be able to assemble the orders for dispatch in logistics operations	<p>2.1 Obtain information to assemble the orders for dispatch</p> <p>2.2 Check that the area used to dispatch to goods is clean and clear of obstructions and hazards</p> <p>2.3 Check that the goods are in stock and accessible for assembly</p> <p>2.4 Assemble the order with the correct type and quantity of goods ready for dispatch, in accordance with the information obtained</p>

	2.5 Demonstrate how to maintain the condition of the goods whilst the order is being assembled
Additional information about this unit N/A	
Unit aim (s)	<p>This unit is about assembling goods and making them ready for dispatch to customers. It deals with identifying the goods, any problems with the goods or special instructions affecting delivery</p> <p>This unit is aimed at operatives in logistics operations. Operatives could, for example, be working in warehousing and storage, transport or freight forwarding</p>
Assessment requirements specified by a sector or regulatory body (if appropriate)	To be assessed in line with Skills for Logistics Assessment Strategy
Details of the relationship of the unit and relevant national occupational standards	This unit is mapped directly to Skills for Logistics - NOS unit SfL30 'Assemble orders for dispatch'

Title:	M/601/7910 Maintain the cleanliness of equipment in logistics operations
Level:	2
Credit Value:	3
GLH:	10
Learning Outcomes	Assessment Criteria
The learner will:	The learner can:
1. Know how to prepare self and equipment for inspection and cleaning in logistics operations	<p>1.1 Explain the relevant organisational policies and procedures, in relation to inspecting and maintaining the cleanliness of equipment in logistics operations, that relate to:</p> <ul style="list-style-type: none"> • health, safety and security • legal requirements • operating requirements • personal protective equipment • waste disposal • replenishment <p>1.2 Describe how to ensure the equipment is safe before routine inspection and cleaning</p> <p>1.3 Explain the following, in relation to the equipment that is to be inspected and cleaned:</p> <ul style="list-style-type: none"> • cleaning routines • methods • materials <p>1.4 Identify problems that can occur with the inspecting and maintaining the cleanliness of the equipment</p> <p>1.5 Explain appropriate action when dealing with the identified problems</p>
2. Be able to inspect and maintain the cleanliness of equipment in logistics operations	<p>2.1 Use the correct use of Personal Protective Clothing when inspecting and cleaning the equipment</p> <p>2.2 Use the correct cleaning routines according to organisational procedures and the required timescales</p>

	2.3 Use the use of approved cleaning methods and materials as specified in the manufacturer's instructions
3. Be able to undertake post cleaning procedures for keeping the equipment in good working order in logistics operations	<p>3.1 Dispose of waste in accordance with health and safety, and operational procedures</p> <p>3.2 Check that the equipment can be safely returned to operating conditions after cleaning</p> <p>3.3 Store any unused cleaning materials correctly according to manufacturer's instructions</p> <p>3.4 Replenish used materials</p>
Additional information	
N/A	
Unit aim (s)	<p>What this unit is about</p> <p>This unit is about the importance of keeping equipment in a good, clean working order. This does not mean undertaking maintenance, which is usually the responsibility of maintenance engineers or contracted out. It covers the use of the appropriate tools and materials to clean equipment and then returning equipment to use in a safe and clean condition</p> <p>Who this unit is for</p> <p>This unit is relevant to operatives in logistics operations. Operatives could, for example, be working in warehousing and storage, transport or freight forwarding.</p>
Assessment requirements specified by a sector or regulatory body (if appropriate)	To be assessed in line with Skills for Logistics Assessment Strategy
Details of the relationship of the unit and relevant national occupational standards	This unit is mapped directly to Skills for Logistics NOS Unit - SfL16 'Maintain the cleanliness of equipment'

Title:	F/601/7913 Keep work areas clean in logistics operations
Level:	2
Credit Value:	3
GLH:	10
Learning Outcomes	Assessment Criteria
The learner will:	The learner can:
1. Know the requirements relating to the cleaning of work areas in logistics operations	<p>1.1 Explain the relevant organisational policies and procedure for cleaning work areas in logistics operations, that relate to:</p> <ul style="list-style-type: none"> • health, safety and security • environmental factors • legal requirements • operating requirements • personal protective equipment • personal health and hygiene standards • replenishment • waste disposal <p>1.2 Describe different procedures to maintain cleanliness in different work areas</p> <p>1.3 Explain the importance of keeping the workplace clean and tidy for health and safety purposes</p> <p>1.4 Identify problems that can occur when maintaining the cleanliness of work areas</p> <p>1.5 Explain appropriate action when dealing with the identified problems</p>
2. Be able to carry out correct cleaning procedures in logistics operations	<p>2.1 Use Personal Protective Equipment correctly</p> <p>2.2 Clean the work area thoroughly using the correct cleaning materials</p> <p>2.3 Protect people in the work area from cleaning hazards during the cleaning process</p>

	<p>2.4 Use the correct signage during the cleaning process</p> <p>2.5 Follow operational procedures to ensure that other people are not inconvenienced during the cleaning process</p>
3. Be able to follow post cleaning procedures in logistics operations	<p>3.1 Dispose of any waste in accordance with organisational procedures</p> <p>3.2 Ensure any unused cleaning materials are stored correctly according to manufacturer's instructions</p> <p>3.3 Replenish used materials</p>
<p>Additional information</p> <p>N/A</p>	
Unit aim (s)	<p>This unit is about keeping the workplace clean and tidy and maintaining appropriate or required hygiene standards</p> <p>This unit is aimed at operatives in logistics operations. Operatives could, for example, be working in warehousing an storage, transport or freight forwarding</p>
Assessment requirements specified by a sector or regulatory body (if appropriate)	To be assessed in line with Skills for Logistics Assessment Strategy
Details of the relationship of the unit and relevant national occupational standards	This unit is mapped directly to Skills for Logistics NOS unit - SfL18 'Keep work areas clean'

Title:	L/601/7929 Maintain hygiene standards in handling and storing goods in logistics operations
Level:	2
Credit Value:	3
GLH:	16
Learning Outcomes	Assessment Criteria
The learner will:	The learner can:
1. Know how to maintain hygiene standards when handling and storing goods in logistics operations	<p>1.1 Explain the relevant organisational policies and procedures for maintaining hygiene standards in handling and storing goods in logistics operations, that relate to:</p> <ul style="list-style-type: none"> • health, safety and security • protective clothing • personal hygiene • environmental factors • special requirements • waste disposal <p>1.2 Identify problems that can occur when maintaining hygiene standards when handling and storing goods</p> <p>1.3 Explain appropriate action when dealing with identified problems</p>
2. Be able to maintain standards of hygiene when handling and storing goods in logistics operations	<p>2.1 Maintain standards of personal hygiene required for the handling and storage of goods in specific storage environments</p> <p>2.2 Use the correct protective clothing in relation to the goods and the storage environment</p> <p>2.3 Apply the hygiene standards required to maintain the quality and condition of the goods and the storage environment</p> <p>2.4 Handle the goods using the correct handling methods and equipment</p> <p>2.5 Dispose of waste in accordance with organisational policies and procedures</p>

Additional information	
N/A	
Unit aim (s)	<p>This unit is about maintaining hygiene standards. It deals with personal hygiene standards and the use of appropriate clothing to protect either the operative, the goods or both</p> <p>This unit is aimed at operatives in logistics operations. Operatives could, for example, be working in warehousing and storage, transport or freight forwarding</p>
Assessment requirements specified by a sector or regulatory body (if appropriate)	To be assessed in line with Skills for Logistics Assessment Strategy
Details of the relationship of the unit and relevant national occupational standards	This unit is mapped directly to Skills for Logistics - NOS unit SfL28 'Maintain hygiene standards in handling and storing goods'

Title:	J/601/7914 Moving and/or handling goods in logistics operations
Level:	2
Credit Value:	4
GLH:	15
Learning Outcomes	Assessment Criteria
The learner will:	The learner can:
1. Know how to move and/or handle goods in logistics operations	<p>1.1 Explain the relevant organisational policies and procedures for moving and/or handling goods in logistics operations that relate to:</p> <ul style="list-style-type: none"> • health safety and security • environmental factors • special requirements • legal requirements • operating requirements • personal protective equipment <p>1.2 Identify any specific hazards in relation to moving and/or handling the goods</p> <p>1.3 Describe methods for moving and/or handling the goods safely</p> <p>1.4 Explain circumstances when assistance is required to move and/or handle the goods and how this assistance is applied</p> <p>1.5 Identify problems that can occur when moving and/or handling the goods</p> <p>1.6 Explain appropriate action when dealing with identified problems</p>
2. Be able to move and/or handle the goods in logistics operations	<p>2.1 Identify the goods to be moved and/or handled</p> <p>2.2 Use suitable handling methods to move the goods safely and correctly</p> <p>2.3 Position and set down the goods in the required location</p>

	2.4 Place the goods so that they can be easily identified and accessed
Additional information N/A	
Unit aim (s)	<p>This unit is about the movement and/or handling of goods within a single location or between different locations. It deals with identifying hazards that might occur in moving or handling goods safely</p> <p>This unit is aimed at operatives in logistics operations. Operatives could, for example, be working in warehousing and storage, transport or freight forwarding</p>
Assessment requirements specified by a sector or regulatory body (if appropriate)	To be assessed in line with Skills for Logistics Assessment Strategy
Details of the relationship of the unit and relevant national occupational standards	This unit is mapped directly to Skills for Logistics NOS Unit – SfL19 Moving and handling goods in logistics operations’



Title:	H/601/7922 Use equipment to move goods in logistics operations
Level:	2
Credit Value:	3
GLH:	18
Learning Outcomes	Assessment Criteria
The learner will:	The learner can:
1. Know how to use equipment to move goods in logistics operations	<p>1.1 Explain the relevant organisational policies and procedures for using equipment in a logistics operation that relate to:</p> <ul style="list-style-type: none"> • health, safety and security requirements • environmental factors • special requirements • personal protective equipment • operating requirements • hazards • loss or damage to goods <p>1.2 Describe the characteristics of the different types of goods to be moved</p> <p>1.3 Describe different types of equipment that can be used for moving and transferring goods</p> <p>1.4 Describe methods for lifting, moving and setting down different types of goods</p> <p>1.5 Explain how the equipment is used</p> <p>1.6 Explain the importance of positioning goods in a suitable way for future use</p> <p>1.7 Identify problems that can occur when using the equipment</p> <p>1.8 Explain appropriate action when dealing with identified problems</p>
2. Be able to use equipment to move goods in logistics operations	<p>2.1 Check the goods are suitable for lifting</p> <p>2.2 Identify the correct equipment for lifting the goods</p> <p>2.3 Check that the area of work is safe and secure for the movement and transfer of the goods</p>

	<p>2.4 Undertake the pre-checks required for the equipment</p> <p>2.5 Confirm the location for the goods to be positioned and set down</p> <p>2.6 Undertake the operation in a safe and controlled manner with due regard to the surrounding environment</p>
<p>Additional information</p> <p>N/A</p>	
<p>Unit aim (s)</p>	<p>This unit is about the safe use of equipment to move goods. It deals with the selection of the correct equipment, checking that the working area is safe for the use of the equipment and with the process of lifting transferring and setting down goods</p> <p>This unit is aimed at operatives in logistics operations. Operatives could, for example, be working in warehousing and storage, transport or freight forwarding</p>
<p>Assessment requirements specified by a sector or regulatory body (if appropriate)</p>	<p>To be assessed in line with Skills for Logistics Assessment Strategy</p>
<p>Details of the relationship of the unit and relevant national occupational standards</p>	<p>This unit is mapped directly to Skills for Logistics NOS unit SfL24 'Use equipment to move goods in logistics operations'</p>

Title:	M/601/8992 Use an industrial forklift truck in logistics operations
Level:	2
Credit Value:	1
GLH:	2
Learning Outcomes	Assessment Criteria
The learner will:	The learner can:
1. Know how to prepare the forklift for work in logistics operations	<p>1.1 Explain the relevant organisational policies and procedures, in relation to using a forklift truck in logistics operations, that relate to:</p> <ul style="list-style-type: none"> • health, safety and security • legal requirements • operating requirements • personal protective equipment • reporting defects <p>1.2 Describe how to carry out all manufacturers' pre-start, checks</p> <p>1.3 Explain the operation of the vehicle instruments and controls</p> <p>1.4 Describe how to prepare the forklift truck for each lift</p> <p>1.5 Explain the observations required to ensure the safety of self and others</p> <p>1.6 Identify problems that can occur when preparing the forklift truck for work</p> <p>1.7 Explain appropriate action when dealing with the identified problems</p>
2. Use a forklift truck in logistics operations	<p>2.1 Use the correct Personal Protective Clothing when undertaking manoeuvring and lifting operations</p> <p>2.2 Carry out all manufacturers' pre-start, checks</p> <p>2.3 Manoeuvre the forklift truck safely and include:</p> <ul style="list-style-type: none"> • the appropriate use of signals • using the appropriate speed for the forklift truck and manoeuvre

	<ul style="list-style-type: none"> • monitoring the actions of others • ensuring there is no damage to the forklift truck and surrounding environment • ensuring the vehicle is in a suitable position for the required activities <p>2.4 Stack goods using the forklift truck</p> <p>2.5 De-stack goods using the forklift truck</p> <p>2.6 Carry out shut down, isolation and securing procedures</p> <p>2.7 Carry out all manufacturers' post operational checks</p>
<p>Additional information</p> <p>N/A</p>	
Unit aim (s)	<p>This unit is about using an industrial forklift truck in logistics operations, it covers the pre and post checks required, and the operation of the forklift truck in relation to stacking and de-stacking goods.</p> <p>This unit is relevant to operatives in logistics operations. Operatives could, for example, be working in warehousing and storage, transport or freight forwarding.</p>
Assessment requirements specified by a sector or regulatory body (if appropriate)	N/A
Details of the relationship of the unit and relevant national occupational standards	This unit is derived from to Skills for Logistics NOS Unit - SfL161 'Operate plant machinery to lift and transfer loads (specialised equipment)'

Title:	A/601/8994 Use a forklift side-loader in logistics operations
Level:	2
Credit Value:	1
GLH:	2
Learning Outcomes	Assessment Criteria
The learner will:	The learner can:
1. Know how to prepare a forklift side-loader in logistics operations	<p>1.1 Explain the relevant organisational policies and procedures in relation to using a forklift side-loader, that relate to:</p> <ul style="list-style-type: none"> • health, safety and security • legal requirements • operating requirements • personal protective equipment • reporting defects <p>1.2 Describe how to carry out all manufacturers' pre-start, checks</p> <p>1.3 Explain the operation of the vehicle instruments and controls</p> <p>1.4 Describe how to prepare the forklift side-loader for each lift</p> <p>1.5 Explain the observations required to ensure the safety of self and others</p> <p>1.6 Identify problems that can occur when preparing the forklift side-loader for work</p> <p>1.7 Explain appropriate action when dealing with the identified problems</p>
2. Use a forklift side-loader in logistics operations	<p>2.1 Use the correct Personal Protective Clothing when undertaking manoeuvring and lifting operations</p> <p>2.2 Carry out all manufacturers' pre-start, checks</p> <p>2.3 Manoeuvre the forklift side-loader safely and include:</p> <ul style="list-style-type: none"> • the appropriate use of signals • using the appropriate speed for the forklift side-loader and manoeuvre • monitoring the actions of others

	<ul style="list-style-type: none"> ensuring there is no damage to the forklift side-loader and surrounding environment ensuring the vehicle is in a suitable position for the required activities <p>2.4 Stack goods using the forklift side-loader</p> <p>2.5 De-stack goods using the forklift side-loader</p> <p>2.6 Carry out shut down, isolation and securing procedures</p> <p>2.7 Carry out all manufacturers' post operational checks</p>
<p>Additional information</p> <p>N/A</p>	
Unit aim (s)	<p>What this unit is about</p> <p>This unit is about using a forklift side-loader in logistics operations, it covers the pre and post checks required, operation of the forklift side-loader in relation to stacking and de-stacking goods</p> <p>Who this unit is for</p> <p>This unit is aimed at operatives in logistics operations. Operatives could, for example, be working in warehousing and storage, transport or freight forwarding</p>
Assessment requirements specified by a sector or regulatory body (if appropriate)	<p>To be assessed in line with Skills for Logistics Assessment Strategy</p>
Details of the relationship of the unit and relevant national occupational standards	<p>This unit is derived from Skills for Logistics NOS unit - SfL161 'Operate plant machinery to lift and transfer loads (specialised equipment)'</p>

Title:	T/601/8993 Use a hoist in logistics operations
Level:	2
Credit Value:	1
GLH:	2
Learning Outcomes	Assessment Criteria
The learner will:	The learner can:
1. Know how to prepare the hoist for work in logistics operations	<p>1.1 Explain the relevant organisational policies and procedures, in relation to preparing a hoist for work in logistics operations, that relate to:</p> <ul style="list-style-type: none"> • health, safety and security • legal requirements • operating requirements • personal protective equipment • reporting defects <p>1.2 Describe how to carry out all manufacturers' pre-start, checks</p> <p>1.3 Describe how to check that all related equipment is positioned in relation to manufacturers' instructions</p> <p>1.4 Describe how to carry out the emergency lowering procedure</p> <p>1.5 Identify problems that can occur when using a hoist in logistics operations</p> <p>1.6 Explain appropriate action when dealing with the identified problems</p>
2. Use a hoist in logistics operations	<p>2.1 Use the correct Personal Protective Clothing when undertaking manoeuvring and lifting operations</p> <p>2.2 Carry out all manufacturers' pre-start, checks</p> <p>2.3 Prepare an exclusion zone in the relevant area</p> <p>2.4 Agree signal codes with the signaller</p> <p>2.5 Use the hoist safely and correctly</p>

	<p>2.6 Carry out shut down, isolation and securing procedures</p> <p>2.7 Carry out all manufacturers' post operational checks</p>
<p>Additional information</p> <p>N/A</p>	
<p>Unit aim (s)</p>	<p>This unit is about using a hoist in order to lift goods in logistics operations</p> <p>This unit is aimed at operatives in logistics operations. Operatives could, for example, be working in warehousing and storage, transport or freight forwarding</p>
<p>Assessment requirements specified by a sector or regulatory body (if appropriate)</p>	<p>To be assessed in line with Skills for Logistics Assessment Strategy</p>
<p>Details of the relationship of the unit and relevant national occupational standards</p>	<p>This unit is derived from Skills for Logistics NOS Unit – SfL161 'Operate plant machinery to lift and transfer loads (specialised equipment)'</p>

Title:	F/601/8995 Use a compact crane in logistics operations
Level:	2
Credit Value:	1
GLH:	2
Learning Outcomes	Assessment Criteria
The learner will:	The learner can:
1. Know how to prepare a crane for work in logistics operations	<p>1.1 Explain the relevant organisational policies and procedures in relation to using a compact crane in logistics operations that relate to:</p> <ul style="list-style-type: none"> • health safety and security • legal requirements • operating requirements • personal protective equipment • reporting defects <p>1.2 Describe how to carry out all manufacturers' pre-start, checks</p> <p>1.3 Explain the operation of the instruments and controls</p> <p>1.4 Identify problems that can occur when using a compact crane</p> <p>1.5 Explain appropriate action when dealing with identified problems</p>
2. Use a compact crane in logistics operations	<p>2.1 Use the correct Personal Protective Clothing when undertaking manoeuvring and lifting operations</p> <p>2.2 Carry out all manufacturers' pre-start, checks</p> <p>2.3 Use the compact crane safely and correctly</p> <p>2.4 Carry out shut down, isolation and securing procedures</p> <p>2.5 Carry out all manufacturers' post operational checks</p>
Additional information	
N/A	

Unit aim (s)	<p>This unit is about using a compact crane in order to lift goods in logistics operations</p> <p>This unit is aimed at operatives in logistics operations. Operatives could, for example, be working in warehousing and storage, transport or freight forwarding</p>
Assessment requirements specified by a sector or regulatory body (if appropriate)	<p>To be assessed in line with Skills for Logistics Assessment Strategy</p>
Details of the relationship of the unit and relevant national occupational standards	<p>This unit is derived from Skills for Logistics NOS Unit – SfL161 'Operate plant machinery to lift and transfer loads (specialised equipment)'</p>

Title:	T/601/7911 Keep stock at required levels in logistics operations
Level:	2
Credit Value:	3
GLH:	12
Learning Outcomes	Assessment Criteria
The learner will:	The learner can:
1. Know how to maintain required stock levels in logistics operations	<p>1.1 Explain the relevant organisational policies and procedures, in relation to keeping stock at required levels in logistics operations, that relate to:</p> <ul style="list-style-type: none"> • health, safety and security • legal requirements • operating requirements • rotation methods <p>1.2 Describe when to replenish stock</p> <p>1.3 Describe how the regular or routine checks on stock levels are carried out</p> <p>1.4 Explain the process for dealing with any damaged, faulty or out of date items</p> <p>1.5 Describe the correct handling methods and/or equipment to move stock</p> <p>1.6 Describe correct labelling procedures</p> <p>1.7 Identify problems that can occur when maintaining stock levels</p> <p>1.8 Explain appropriate action when dealing with the identified problems</p>
2. Be able to maintain stock at required levels in logistics operations	<p>2.1 Check the required stock level and the actual level of stock</p> <p>2.2 Identify any damaged, faulty or out of date items and move them to the appropriate location</p> <p>2.3 Use stock rotation methods to ensure the stock is utilised effectively</p> <p>2.4 Replenish the stock</p> <p>2.5 Handle the goods using safe and correct handling methods</p>

	<p>2.6 Label stock accurately according to organisational requirements</p> <p>2.7 Position the stock in the correct locations for further use</p> <p>2.8 Update the stock records after replenishing stock levels according to organisational requirements</p>
Additional information	
N/A	
Unit aim (s)	<p>This unit is about checking stock levels to ensure that appropriate stock levels are maintained. It is also about stock rotation and the identification of stock</p> <p>This unit is aimed at operatives in logistics operations. Operatives could, for example, be working in warehousing and storage, transport or freight forwarding</p>
Assessment requirements specified by a sector or regulatory body (if appropriate)	To be assessed in line with Skills for Logistics Assessment Strategy
Details of the relationship of the unit and relevant national occupational standards	This unit is mapped directly to Skills for Logistics NOS Unit – SfL17 ‘Keep stock at required levels’

Title:	D/601/7935 Check stock levels and stock records
Level:	2
Credit Value:	3
GLH:	10
Learning Outcomes	Assessment Criteria
The learner will:	The learner can:
1. Know how to check stock levels and stock records in logistics operations	<p>1.1 Explain the relevant organisational policies and procedures for checking stock levels and stock records in logistics operations, that relate to:</p> <ul style="list-style-type: none"> • health, safety and security • environmental factors • special requirements • stock control systems • reporting and recording systems <p>1.2 Explain the purpose of a stock check</p> <p>1.3 Explain the roles and responsibilities of colleagues involved with checking stock levels and stock records</p> <p>1.4 Describe the format, structure and content of stock check reporting required by the organisation</p> <p>1.5 Explain how to identify discrepancies in stock figures and records</p> <p>1.6 Identify problems that can occur when checking stock levels and stock records</p> <p>1.7 Explain appropriate action when dealing with identified problems</p>
2. Be able to check stock levels and stock records in logistics operations	<p>2.1 Carry out the checking of the stock levels according to organisational procedures</p> <p>2.2 Record the results of the stock check accurately</p> <p>2.3 Check the findings against the records to identify any discrepancies</p> <p>2.4 Check for any discrepancies</p>

	2.5 Disseminate the information to relevant people
Additional information N/A	
Unit aim (s)	<p>This unit is about checking stock levels and stock records as part of a planned audit or as requested. It deals with identifying individual's roles and responsibilities and the organisation's reporting procedures when undertaking a stock check, the preparation and process of checking stock levels, and stock records</p> <p>This unit is aimed at operatives in logistics operations. Operatives could, for example, be working in warehousing and storage, transport or freight forwarding</p>
Assessment requirements specified by a sector or regulatory body (if appropriate)	To be assessed in line with Skills for Logistics Assessment Strategy
Details of the relationship of the unit and relevant national occupational standards	This unit is mapped directly to Skills for Logistics NOS Unit SfL 34 - 'Check stock levels and stock records'

Title:	D/601/7921 Operate equipment to perform work requirements in logistics operations
Level:	2
Credit Value:	8
GLH:	30
Learning Outcomes	Assessment Criteria
The learner will:	The learner can:
1. Know how to operate equipment to perform work requirements in logistics operations	<p>1.1 Explain the relevant organisational policies and procedures for operating equipment in a logistics operations that relate to:</p> <ul style="list-style-type: none"> • health, safety and security requirements • environmental factors • special requirements • personal protective equipment • operating requirements <p>1.2 Describe the different types of equipment that can be used for the work activities</p> <p>1.3 Explain:</p> <ul style="list-style-type: none"> • the characteristics and capabilities • how to set up and adjust • common types of defect <p>of the equipment that can be used to perform the work activities</p> <p>1.4 Explain how to set up and adjust the equipment to be used to perform the work activities</p> <p>1.5 Identify problems that can occur when operating the equipment</p> <p>1.6 Explain appropriate action when dealing with identified problems</p>
2. Be able to check that the appropriate equipment is available, safe to use and operational in logistics operations	<p>2.1 Check that the equipment is suitable, safe and available for use</p> <p>2.2 Check that the equipment is set up in accordance with work instructions and organisational procedures</p>

	<p>2.3 Carry out routine checks before and after using the equipment</p> <p>2.4 Adjust the equipment in accordance with manufacturer's instructions, safety and work requirements</p>
<p>3. Be able to operate and monitor the equipment to maintain safe operation throughout the work activity in logistics operations</p>	<p>3.1 Select the equipment for the work activity</p> <p>3.2 Use the equipment safely in accordance with work requirements, operational and organisational procedures and practises</p> <p>3.3 Use the correct Personal Protective Equipment when operating the equipment</p> <p>3.4 Monitor the equipment and report and/or record any defects and damage to the equipment immediately, according to manufacturer's instructions, operational and organisational procedures and practises</p>
<p>4. Be able to shut down the equipment and complete post operational maintenance procedures</p>	<p>4.1 Shut down the equipment safely and in accordance with manufactures instructions, operational and organisational procedures and practices</p> <p>4.2 Complete post operation maintenance procedures for the equipment in accordance with manufacturer's instructions, operational and organisational procedures and practises</p>
<p>Additional information</p> <p>N/A</p>	
<p>Unit aim (s)</p>	<p>This unit the safe operation of both mobile and fixed equipment. It deals with identifying the correct equipment for the task, ensuring it is safe to use and returning the equipment to the correct place after use</p> <p>This unit is aimed at operatives in logistics operations. Operatives could, for example, be working in warehousing and storage, transport or freight forwarding</p>

Assessment requirements specified by a sector or regulatory body (if appropriate)	To be assessed in line with Skills for Logistics Assessment Strategy
Details of the relationship of the unit and relevant national occupational standards	This unit is mapped directly to Skills for Logistics - NOS unit SfL23 'Operate equipment to perform work requirements'

Title:	K/601/7923 Receive goods in logistics operations
Level:	2
Credit Value:	3
GLH:	15
Learning Outcomes	Assessment Criteria
The learner will:	The learner can:
<p>1. Know how to receive goods in logistics operations</p>	<p>1.1 Explain the relevant organisational policies and procedures on the goods being received in logistics operations, that relate to:</p> <ul style="list-style-type: none"> • health, safety and security • environmental factors • special requirements • operational requirements • stock control <p>1.2 Describe the different sources and types of information required for receiving the goods</p> <p>1.3 Describe the equipment and facilities required in the area receiving goods</p> <p>1.4 Explain the correct handling methods for different types of goods</p> <p>1.5 Explain the correct procedures for unloading vehicles</p> <p>1.6 Identify problems that can occur when receiving goods</p> <p>1.7 Explain appropriate action when dealing with identified problems</p>

<p>2. Be able to receive goods in logistics operations</p>	<p>2.1 Check the goods received match the specifications provided in the information</p> <p>2.2 Check that any equipment to be used has been prepared correctly in accordance with manufacturer's instructions, work requirements, operational and organisational procedures and practises</p> <p>2.3 Check that the area to be used for receiving the goods is clean and free from obstructions and hazards</p> <p>2.4 Demonstrate the correct method for handling, moving and setting down the goods</p> <p>2.5 Use the correct handling equipment for lifting, moving and setting down the goods in accordance with organisational procedures and practices</p> <p>2.6 Check the goods have been unloaded safely in accordance with storage requirements</p> <p>2.7 Complete all required documentation accurately</p>
<p>Additional information</p> <p>N/A</p>	
<p>Unit aim (s)</p>	<p>This unit is about receiving goods into logistics facilities. It deals with ensuring the correct goods are received and are handled safely ensuring any risks are identified, and that records are kept up-to-date</p> <p>This unit is aimed at operatives in logistics operations. Operatives could, for example, be working in warehousing and storage, transport or freight forwarding</p>
<p>Assessment requirements specified by a sector or regulatory body (if appropriate)</p>	<p>To be assessed in line with Skills for Logistics Assessment Strategy</p>
<p>Details of the relationship of the unit and relevant national occupational standards</p>	<p>This unit is mapped directly to Skills for Logistics - NOS unit SfL25 'Receive goods'</p>

Title:	J/601/7928 Maintain the safety and security of hazardous goods and materials in logistics operations
Level:	3
Credit Value:	6
GLH:	30
Learning Outcomes The learner will:	Assessment Criteria The learner can:
1. Know how to maintain the safety and security of hazardous goods and materials in logistics operations	<p>1.1 Explain the relevant organisational policies and procedures for maintaining the safety and security of hazardous goods and materials in logistics operations, that relate to:</p> <ul style="list-style-type: none"> • health, safety and security • personal protective equipment • environmental factors • special requirements • storage conditions • monitoring systems <p>1.2 Explain the appropriate action to take in an emergency</p> <p>1.3 Explain the meaning of different hazardous markings and areas</p> <p>1.4 Describe storage and distribution requirements for the hazardous goods and materials including any precautions that must be taken</p> <p>1.5 Explain the use of equipment that can be used when maintaining the safety and security of hazardous goods and materials</p> <p>1.6 Identify problems that can occur when maintaining the safety and security of hazardous goods and materials</p> <p>1.7 Explain appropriate action when dealing with identified problems</p>

<p>2. Be able to maintain the safety and security of hazardous goods and materials in logistics operations</p>	<p>2.1 Obtain all relevant information on the hazardous goods and materials</p> <p>2.2 Demonstrate that the correct precautions have been undertaken in accordance with health and safety and organisational policies and procedures</p> <p>2.3 Monitor the condition of the hazardous goods and materials in accordance with manufacturer's instructions and organisational policies and procedures</p> <p>2.4 Manoeuvre the hazardous goods and materials safely with the appropriate equipment according to agreed procedures</p>
<p>Additional information</p> <p>N/A</p>	
<p>Unit aim (s)</p>	<p>This unit is about keeping hazardous goods safe and secure by regular monitoring of risks and taking prompt action when required.</p> <p>This unit is aimed at operatives in logistics operations. Operatives could, for example, be working in warehousing and storage, transport or freight forwarding</p>
<p>Assessment requirements specified by a sector or regulatory body (if appropriate)</p>	<p>To be assessed in line with Skills for Logistics Assessment Strategy</p>
<p>Details of the relationship of the unit and relevant national occupational standards</p>	<p>This unit is mapped directly to Skills for Logistics NOS Unit 'Warehousing and Storage' NOS unit SfL27 – 'Maintain the safety and security of hazardous goods and materials'</p>

Title:	L/601/7932 Process returned goods in logistics operations
Level:	2
Credit Value:	3
GLH:	15
Learning Outcomes	Assessment Criteria
The learner will:	The learner can:
1. Know how to process returned goods in logistics operations	<p>1.1 Explain the relevant organisational policies and procedures for processing returned goods in logistics operations, that relate to:</p> <ul style="list-style-type: none"> • health, safety and security • personal protective equipment • environmental factors • special requirements • customer rights • stock recording systems • scheduling • waste management <p>1.2 Describe the main reasons for goods being returned</p> <p>1.3 Explain the process for goods being returned</p> <p>1.4 Identify problems that can occur when processing returned goods</p> <p>1.5 Explain appropriate action when dealing with identified problems</p>
2. Be able to process returned goods in logistics operations	<p>2.1 Obtain all relevant information on the goods being returned</p> <p>2.2 Return the goods to the appropriate locations</p> <p>2.3 Update stock control records accurately</p> <p>2.4 Label any goods that are to be returned to the supplier or manufacturer</p> <p>2.5 Dispose of any waste correctly and promptly in accordance with work instructions, requirements, organisational procedures and practices</p>

Additional information	
N/A	
Unit aim (s)	<p>This unit is about dealing with returned goods whether from customers, clients or within own organisation. It deals with checking goods to identify condition and re-labelling if required</p> <p>This unit is aimed at operatives in logistics operations. Operatives could, for example, be working in warehousing and storage, transport or freight forwarding</p>
Assessment requirements specified by a sector or regulatory body (if appropriate)	To be assessed in line with Skills for Logistics Assessment Strategy
Details of the relationship of the unit and relevant national occupational standards	This unit is mapped directly to Skills for Logistics - NOS Unit SfL31 'Process returned goods'

Title:	R/601/7933 Sort goods and materials for recycling or disposal in logistics operations
Level:	2
Credit Value:	3
GLH:	10
Learning Outcomes	Assessment Criteria
The learner will:	The learner can:
1. Know how to sort goods and materials for recycling or disposal in logistics operations	<p>1.1 Explain the relevant organisational policies and procedures for sorting goods and materials for recycling and disposal in logistics operations, that relate to:</p> <ul style="list-style-type: none"> • health, safety and security • personal protective equipment • environmental factors • special requirements • waste management • roles and responsibilities of colleagues <p>1.2 Explain the types of goods and materials that are suitable for recycling and those that are not</p> <p>1.3 Identify problems that can occur when sorting goods for recycling or disposal</p> <p>1.4 Explain appropriate action when dealing with identified problems</p>
2. Be able to sort the goods and materials for recycling or disposal in logistics operations	<p>2.1 Undertake initial checks to determine the suitability of the goods and materials for recycling or disposal</p> <p>2.2 Sort the goods and materials correctly</p> <p>2.3 Remove any parts of the goods and materials that are not suitable for recycling and dispose of them correctly</p> <p>2.4 Handle the goods and materials using the correct handling methods and equipment</p> <p>2.5 Position the goods or materials suitable for recycling or disposal into the correct locations</p>

	2.6 Prepare the goods or materials for further processing according to the organisation's specifications for recycling or disposal
Additional information N/A	
Unit aim (s)	<p>This unit is about the recycling or disposal of goods and materials. It deals with identifying which goods and materials are suitable for recycling or disposal, preparing the goods and materials for onward movement and with any problems that may occur when sorting goods and materials for recycling or disposal</p> <p>This unit is aimed at operatives in logistics operations. Operatives could, for example, be working in warehousing and storage, transport or freight forwarding</p>
Assessment requirements specified by a sector or regulatory body (if appropriate)	To be assessed in line with Skills for Logistics Assessment Strategy
Details of the relationship of the unit and relevant national occupational standards	This unit is mapped directly to Skills for Logistics - NOS Unit SfL 32 - 'Sort goods for recycling or disposal'

Title:	Y/601/7934 Supervise the receipt, storage or dispatch of goods
Level:	3
Credit Value:	6
GLH:	20
Learning Outcomes	Assessment Criteria
The learner will:	The learner can:
1. Know how to supervise the receipt, storage or dispatch of goods in logistics operations	<p>1.1 Explain the relevant organisational policies and procedures for supervising the receipt, storage or dispatch of goods in logistics operations, that relate to:</p> <ul style="list-style-type: none"> • health, safety and security • environmental factors • special requirements • stock rotation • monitoring and testing <p>1.2 Explain sources of information required to determine the capacity and limitations of the storage facility</p> <p>1.3 Describe the equipment that can be used for the receipt, storage or dispatch of the goods</p> <p>1.4 Identify problems that can occur when monitoring the receipt, storage or dispatch of goods</p> <p>1.5 Explain appropriate action when dealing with identified problems</p>
2. Be able to supervise the receipt, storage or dispatch of goods in logistics operations	<p>2.1 Inspect the type, condition, quantity of the goods being received, stored or dispatched</p> <p>2.2 Check the storage conditions and equipment required to receive, store or dispatch the goods</p> <p>2.3 Organise the movement or rotation of goods to assist receiving, storing or dispatching goods</p> <p>2.4 Demonstrate how to use the organisations resources effectively</p> <p>2.5 Communicate effectively with others</p>

	2.6 Complete records for supervising the receipt, storage or dispatch of goods accurately
Additional information N/A	
Unit aim (s)	<p>This unit is about supervising the areas and processes for receipt, storage and dispatch of goods. It deals with ensuring the correct equipment is used, that areas are safe and appropriate for the receipt of goods, and that information in relation to monitoring the receipt, storage or dispatch of goods is communicated</p> <p>This unit is aimed at operatives in logistics operations. Operatives could, for example, be working in warehousing and storage, transport or freight forwarding</p>
Assessment requirements specified by a sector or regulatory body (if appropriate)	To be assessed in line with Skills for Logistics Assessment Strategy
Details of the relationship of the unit and relevant national occupational standards	This unit is derived from Skills for Logistics NOS Unit SfL 33 – ‘Monitor the receipt, storage or dispatch of goods’

Title:	Y/601/7920 Contribute to the provision of customer service in logistics operations
Level:	2
Credit Value:	3
GLH:	18
Learning Outcomes	Assessment Criteria
The learner will:	The learner can:
<p>1. Know how to contribute to the provision of customer services in logistics operations</p>	<p>1.1 Explain the relevant organisational policies and procedures, in relation to the provision of customer services in logistics operations, that relate to:</p> <ul style="list-style-type: none"> • health, safety and security • personal protective equipment • maintaining effective customer relations • personal appearance and hygiene • reporting procedures and systems • recording information • confidentiality • complaints <p>1.2 Describe different types of customers in relation to own organisation</p> <p>1.3 Describe the importance of</p> <ul style="list-style-type: none"> • promoting the organisation's image positively • effective communication • good customer service <p>1.4 Identify the services available to customers in own organisation</p> <p>1.5 Describe the implications of:</p> <ul style="list-style-type: none"> • a negative image on your organisation • poor communication • poor customer service <p>1.6 Describe:</p> <ul style="list-style-type: none"> • own role in dealing with customer complaints and • the limits of your responsibility

	1.7 Identify who to report to when you are unable to deal with a customer enquiry or request
2. Be able to contribute to the provision of customer services in logistics operations	<p>2.1 Follow all organisational policies and procedures, in relation to contributing to customer services in logistics operations, that relate to:</p> <ul style="list-style-type: none"> • health, safety and security • personal protective equipment • maintaining effective customer relations • personal appearance and hygiene • reporting procedures and systems • recording information • confidentiality • complaints <p>2.2 Develop positive relationships with customers</p> <p>2.3 Ensure that own personal appearance and hygiene meet organisational policies and standards</p> <p>2.4 Communicate effectively with customers</p> <p>2.5 Ensure that all information available is up-to-date and accurate</p> <p>2.6 Identify customer needs</p> <p>2.7 Deal effectively with customer enquiries</p> <p>2.8 Ensure the customer is promptly informed of any action that is taken</p> <p>2.9 Maintain customer confidentiality</p> <p>2.10 Update customer records accurately</p> <p>2.11 Record customer enquiries and outcomes accurately using the organisation's procedures and systems</p> <p>2.12 Deal with customer complaints effectively</p>
<p>Additional information</p> <p>N/A</p>	

Unit aim (s)	<p>This unit is about creating and maintaining customer satisfaction and developing relationships through effective communication. It includes understanding business and customer confidentiality, the organisation's image and the limits of own authority when dealing with customers.</p> <p>This unit is relevant to those who work in the logistics sector who work both individually and as part of a team.</p>
Assessment requirements specified by a sector or regulatory body (if appropriate)	To be assessed in line with Skills for Logistics Assessment Strategy
Details of the relationship of the unit and relevant national occupational standards	This unit is mapped directly to Skills for Logistics NOS Unit SfL 12 – 'Contribute to the provision of customer services'

Title:	H/600/6578 Principles of Food Safety in Logistics
Level:	2
Credit Value:	1
GLH:	9
Learning Outcomes	Assessment Criteria
The learner will:	The learner can:
1. Understand how individuals must take responsibility for food safety	1.1 Outline the roles and responsibilities in an organisation's food safety procedures 1.2 Describe how to report and record food safety hazards and illnesses 1.3 Outline the legal responsibilities of drivers and warehouse staff with regard to keeping food safe
2. Understand how to keep him/herself clean and hygienic	2.1 Explain the importance of personal hygiene in contributing to overall food safety 2.2 Describe effective personal hygiene practices, for example, protective clothing, hand washing, personal illnesses, cuts and wounds and avoiding unsafe behaviour
3. Understand how to keep storage areas and vehicles clean	3.1 Explain how to keep storage areas and vehicles clean and tidy through the effective use of cleaning methods and equipment 3.2 State how to use and store chemicals safely to avoid contamination 3.3 Outline the importance of pest control

<p>4. Understand how to keep food safe</p>	<p>4.1 State the risks to food and food packaging in transit, storage and at delivery from microbial, chemical, physical and allergenic hazards</p> <p>4.2 Describe food safety procedures for delivery, storage, date marking and stock rotation</p> <p>4.3 Explain the importance of food and environmental temperature controls</p> <p>4.4 State why accurate records should be kept of food that is delivered or returned</p> <p>4.5 State the reasons why food may be returned</p> <p>4.6 State the controls needed to maintain food safety in the event of controls not being met</p> <p>4.7 State the corrective actions that are required to reduce the risk of food contamination when controls are not met</p>
<p>Additional information</p> <p>N/A</p>	
<p>Unit aim (s)</p>	<p>This unit is about food safety and hygiene within logistics operations. It covers the basic principles of food hygiene, associated food hazards, good hygiene practice and controls based upon an awareness of food safety management systems</p> <p>This unit is relevant to drivers of goods vehicles or those who are responsible for goods vehicles within logistics organisations.</p>
<p>Assessment requirements specified by a sector or regulatory body (if appropriate)</p>	<p>To be assessed in line with Skills for Logistics Assessment Strategy</p>
<p>Details of the relationship of the unit and relevant national occupational standards</p>	<p>This unit is mapped to Skills for Logistics NOS for Food Safety in a Logistics Environment</p>