Level 3 Retail Team Leader
Innovate Awarding Assessment Journey

Innovate AWARDING

01 On Programme Learning

The minimum on programme duration for the Level 3 Retail Team Leader Standard is 12 months. During this time the apprentice will develop their knowledge, skills and behaviours for the Level 3 Retail Team Leader Standard.
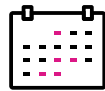
02 Gateway

To pass through Gateway the employer will need to be satisfied that the apprentice is consistently working at, or above, the occupational competence of the Level 3 Retail Team Leader. At Gateway the apprentice will submit a readiness form and a synopsis of the proposed business research project which will be agreed by the employer representative and approved by an Innovate Awarding Assessor. At Gateway the apprentice must have achieved Level 2 English and Maths.

03 Planning Meeting

The planning meeting will take place remotely and will last around 30 minutes. The employer and an Innovate Awarding representative will be present. A laptop with WIFI connectivity will be required.

04 Project

The apprentice will complete a one hour on demand multiple choice test. These will be scenario based questions. It will be undertaken either at the workplace or offsite.

05 Project, Presentation and Questioning

The apprentice will be required to undertake the project and present to an Innovate Awarding Assessor within the three month EPA period. The presentation will take place in a controlled environment either on or off site. The apprentice will have 30 minutes to deliver the presentation to include time for questions and answers at the end.

06 Professional Discussion, underpinned by a Portfolio

The professional discussion will take place with an Assessor and will last for 60 minutes. They will ask a number of questions after reviewing your portfolio of evidence.

07 Grading & Certification

Your assessments will be graded as Distinction/Pass/Fail. The last step along your journey will be the receipt of your ESFA certificate.

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