

Attendees

Level 2 Housing and Property Management Assistant

Apprentice End-point Assessment Journey

This is the End-point Assessment journey for an apprentice. The Level 2 Housing and Property Management assessment plan can be found at: www.instituteforapprenticeships.org/media/1111/housing - property management assistant.pdf

16 weeks EPA process Week 15 to 16 Week 1 **Week 2 to 14 On-programme** Planning Meeting Gradina Case Study Interview learning Portfolio Submission and Awarding **Gateway ESFA** certification 60 minute Level 1 Maths and 3 months 30 minutes interview Distinction/ The duration of English achieved confirming the Pass/Fail the on-programme evidence set out apprenticeship journey is Telephone Case Study has a Completed in the portfolio 12 to 18 months conferencing maximum word qualification or and case study limit of 1500 +/assessment of addressing any Portfolio of 10% to include knowledge areas of weakness evidence diary and report of project activity submitted at Completed portfolio Face to face at Gateway of evidence business premises Apprentice / remote by video Apprentice, Case Study Proposal conferencing Employer representative, PC/laptop with Innovate connectivity to representative support remote functionality Apprentice, Line Manager, Training Requirements Provider, End point Assessor