

Centre Approval Journey for existing Training Providers

The journey below is for **Training Providers** who are currently approved with **another Awarding Organisation** in the same or similar sector, and are looking to **join Innovate Awarding**.

The Training Provider submits their centre approval application along with 2 x EQA Activity Reports within the last 12 months in the same or similar sector – please click [here](#) to download the application form.

Innovate Awarding Compliance Team will carry out a desk-based risk review and confirm whether Provisional Approval can be granted, or if an approval visit is required.

If **Provisional Approval** is granted, the Training Provider will be sent a Centre Agreement and VAT form to complete. If approval is not granted, please read the 'Centre approval journey for New Training Providers' guide.

Please note, if registrations are not made within 6 months of Provisional Approval being granted, Provisional Approval will be withdrawn and the Training Provider will need to re-apply and following the 'Centre approval journey for New Training Providers' guide.

Once the **Training Provider** has registered learners, **Innovate Awarding** will organise an EQA centre approval and sampling visit, free of charge within 6 weeks of their first registrations.

Once the **Training Provider** has returned their Centre Agreement and VAT form, the Centre Administrator will receive login details to QuartzWeb (our online registration and certification portal) within 2 working days. The Training Provider is then able to register learners.