

Innovate Awarding Assessment Journey

On Programme Learning



The minimum on programme duration for the Level 2 Retailer Standard is 12 months. During this time the apprentice will develop their knowledge, skills and behaviours for the Level 2 Retailer Standard.

01

Planning Meeting



The planning meeting will take place remotely and will last around 30 minutes. The employer and an Innovate Awarding representative will be present. A laptop with WIFI connectivity will be required.

03

Practical Observation



The apprentice will complete a two hour practical observation with an Innovate Awarding Assessor at the workplace, which must include customer interaction. It must cover the knowledge, skills and behaviours for the Customer, Business, Communication and Brand Reputation elements of the standard. It will include additional areas of the standard, but any not identified will be assessed in the subsequent professional discussion.

05

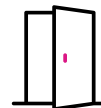
Grading & Certification



The assessments will be graded as Distinction/Pass/Fail. The last step along the apprentice journey will be the receipt of the ESFA certificate

07

Gateway



To reach Gateway the employer will need to be satisfied that the apprentice is consistently working at, or above, the occupational competence of the Level 2 Retailer. At Gateway the apprentice will submit a readiness form. At Gateway the apprentice must have achieved Level 1 English and Maths.

02

On Demand Test



The apprentice will complete a 30 minute on demand multiple choice test consisting of scenario based questions. It will be undertaken either at the workplace or offsite

04

Professional Discussion, underpinned by a Portfolio



The professional discussion will take place with an Innovate Awarding Assessor and will typically last for 60 minutes. The employer will be present at this discussion to provide further examples and support. The apprentice will be informed of the requirements prior to the discussion at least 5 days in advance. The professional discussion will be conducted in a controlled environment away from the normal place of work.

06

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